

**Global Green Growth Institute** The Assembly and the Council November 21, 2016

# Global Green Growth Week 2016 Evaluation Report

This report summarizes the results from the evaluation conducted on the Global Green Growth Week (GGGWeek2016) organized by GGGI on September 5 to 9, 2016, on Jeju Island, Republic of Korea. The purpose of the evaluation is to understand the key outcomes from GGGWeek2016 and lessons learned for future events to be organized by GGGI. This report has been developed under the direction of GGGI's Assembly and Council who are the intended audience of the report. All efforts were made to ensure the accuracy of the content at the time of preparation. Some results may be subject to minor changes as data sources are refined and/or quality assured.

### Highlights

- Overall, GGGWeek2016 was successful in achieving its objectives as reported by the participants who attended the events during the week. This is also reflected in the data collected by GGGI on event specific and media related outcomes.
- A majority (70%) of the respondents to the online survey of participants noted that they were either "very" or "extremely" satisfied by the overall value experienced by attending GGGWeek2016.
- The participants noted that GGGWeek2016 provided them with a great platform for networking and knowledge sharing on key issues of green growth.
- There were certain issues relating to accessibility of the location, scheduling of the events and managing expectations on logistics that were noted by the participants which need to be considered when organizing future GGGI events.

### Introduction

### About GGGWeek2016

- 1. The Global Green Growth Institute (GGGI) organized Global Green Growth Week (GGGWeek2016) on September 5 to 9, 2016, on Jeju Island, Republic of Korea. The overall goal of the GGGWeek2016 was to convene a series of high-level action-oriented policy dialogues to support Members and strategic partners to make measurable progress in implementing the Sustainable Development Goals (SDGs) and materializing green growth and climate change financing.<sup>1</sup>
- 2. The support from members of GGGI's plans for organizing the GGGWeek2016 is highlighted in the "Decision on the Summary of the Seventh Session of the Council" [C/WRP/DC/18] approved on August 13, 2015, through written procedure:

The Institute noted that it plans to take forward outcomes from International Conference for Financing for Development in Addis Ababa, Sustainable Development Goals and outcome of COP 21 through the Global Green Growth Summit (GGGS) to be held in September 2016 in the Republic of Korea. The Institute also noted that it intends to hold GGGS back-to-back with the 2016 Green Growth Knowledge Platform (GGKP) annual conference, Council and Assembly.... Members broadly supported the proposed time and venue of the GGGS 2016 back-to-back with the GGGS and GGKP annual conference. Republic of Korea expressed its willingness to fully support the Summit.

- 3. The Strategic Plan 2015-2020 highlights the need for GGGI to enhance global dialogue on green growth. GGGWeek2016 provided a unique opportunity to bring together a range of stakeholders to enable networking and build organizational relationships which are critical for GGGI to serve as an authoritative voice and strengthen its visibility and impact. The events during GGGWeek2016 were aimed at strengthening global green growth partnerships and knowledge networks by bringing together government leaders, including ministers of planning/finance and environment from GGGI's Member and non-member countries, heads of major public and private financial and development institutions and representatives from business and civil society that are engaged in green growth.<sup>2</sup>
- 4. The objectives of GGGWeek2016 were summarized on the dedicated event website by GGGI as follows:



<sup>&</sup>lt;sup>1</sup> Global Green Growth Week 2016, Concept Note, GGGI, October 2015

<sup>&</sup>lt;sup>2</sup> Global Green Growth Week 2016, Concept Note, GGGI, October 2015

- 5. The GGGWeek2016 program was developed based on the above objectives, following a set of themes for the events during the Week:
  - a. Transforming Development through Inclusive Green Growth at the GGKP Annual Conference;
  - b. Embarking on the Three Steps to Green Financing at the GGGS 2016;
  - c. Discussing implementable policy and financing options that address various challenges of increasing renewables in the power sector through an Asia Regional Policy Dialogue;
  - d. Showcasing achievements to date, sharing future plans and showcasing investment opportunities in the inclusive green growth journey of 10 GGGI country programs; and
  - e. Setting Course for the 2017-18 Biennium during the Fifth Session of the Assembly and Ninth Session of the Council.
- 6. In addition, GGGI organized a Green Growth Fair and Exhibit allowing sponsors and partners from different sectors to represent themselves with a physical presence (stands/booths, material, logo, etc.) and to announce new and innovative green growth initiatives, capitalizing on the high-level visibility of GGGWeek2016 and the presence of senior government officials, leaders of industry, heads of international organizations, among others. A number of side events with specific focus on knowledge sharing were also organized throughout the week either in collaboration with or by GGGI's strategic partners.

### About this evaluation

7. The objectives of this evaluation were as follows:

#### Determine the level of effectiveness in implementation

#### Understand main outcomes

•Consolidate the main outcomes experienced by the participants of GGGWeek2016 to effectively communicate the value generated to GGGI stakeholders

#### **Consolidate lessons learnt**

•Consolidate lessons learnt in terms of key success factors and areas for improvement

#### **Provide recommendations**

• Provide recommendations for organizing future GGGI events.

<sup>•</sup>Obtain feedback from participants on the level of effectiveness in the implementation of GGGWeek2016

8. The evaluation meets the desire of members for GGGW to be evaluated, as expressed at the Fourth Session of the Assembly and Eighth Session of the Council on November 18, 2015 and reflected in the Session's Summary [A/WRP/DC/6 - C/WRP/DC/22] approved on January 12, 2016, through written procedure:

The Institute informed that the Global Green Growth Week 2016 will be organized around three themes: (a) Delivering Pro-Poor Inclusive Green Growth at the Green Growth Knowledge Platform Annual Conference; (b) Embarking on the Three Steps to Green Financing at the Global Green Growth Summit 2016; and (c) Setting Course for the Next Biennium during the Ninth Session of the Council and Fifth Session of the Assembly. The Institute also informed members of its plans to organize a Green Growth Fair as part of the Week allowing representatives from the private sector to present on their work [MPSC/3/8/REV2]. [...] The Institute noted desire to ensure that there is a clear framework to evaluate Global Green Growth Week 2016.

- 9. The evaluation consisted of the following steps which were conducted by GGGI's Impact and Evaluation Unit:
  - a. Design Design of the evaluation report outline and identification of available data sources and gaps. This was followed by the development of data gathering tools, specifically an online survey questionnaire.
  - b. Data collection The online survey questionnaire was transmitted to all the participants who attended GGGWeek2016 and provided their email addresses during registration.<sup>3</sup> The survey was conducted between September 12 to 25, 2016. The data collection also included consolidating reports on the budget versus expenditure, individual event reports, media related outcomes, and feedback from event organizers.
  - c. Data analysis The information gathered from the different sources was consolidated to obtain information around the key objectives of the evaluation.
  - d. Dissemination A draft report was developed to be shared with key GGGI stakeholders to obtain feedback on the accuracy and completeness of the information reported and obtain buy-in on the lessons learned. The final evaluation report will be distributed to the Members of GGGI's Assembly and Council.
  - 10. The following sections of the report highlight the analysis of the profile of participants, their satisfaction levels and key outcomes experienced by participants and GGGI followed by a consolidation of lessons learned to provide inputs for future events that GGGI organizes.

<sup>&</sup>lt;sup>3</sup> The total number of respondents to the online survey was 131 reflecting a representative response rate of 14% out of the total population of 955 participants. It was also noted that the respondents to the survey did not answer all the questions which resulted in a varying number of responses across the different questions with a range in the response rate between 10% - 14%.

### Participation in GGGWeek2016

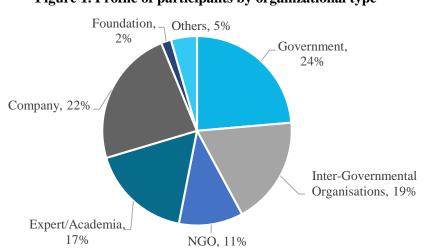
11. Registration for GGGWeek2016 was open to the public through a dedicated website for the Week. This website also contained information regarding the profile and focus of the individual events. The number of registrations and the subsequent number of participants who attended GGGWeek2016 are shown below:

Total number of registrations through the GGGWeek2016 website	1346
Total number of GGGWeek2016 participants who attended at least one event	955

- 12. Participants from 71 different countries attended GGGWeek2016 including a number of eminent personalities. Participants included ministers from various countries with portfolios related to green growth and representatives from UN organizations, World Bank, Asian Development Bank, African Development Bank and other prominent intergovernmental organizations. Chief executives and heads of private sector and civil society organizations were also present. Some of the prominent personalities who attended the GGGWeek2016 included:
  - H.E. Susilo Bambang Yudhoyono, Former President of the Republic of Indonesia (2004-2014), President of the Assembly and Chair of the Council of GGGI;
  - Mary Robinson, Former President of the Republic of Ireland (1990-1997), President of the Mary Robinson Foundation;
  - Erik Solheim, Executive Director of the United Nations Environment Programme (UNEP);
  - Rintaro Tamaki, Deputy Secretary-General, Organisation for Economic Co-operation and Development (OECD);
  - Hoesung Lee, Chair of the Intergovernmental Panel on Climate Change (IPCC);
  - Carlos Lopes, Under Secretary General of the United Nations and Executive Secretary of the Economic Commission for Africa;
  - Marianne Fay, Chief Economist for Climate Change, World Bank;
  - Oyun Sanjaasuren, Chair of the Global Water Partnership and Former President of the United Nations Environment Assembly;
  - 12 Ministers, 9 Secretary level dignitaries and 4 Ambassadors representing governments from across the globe;
  - 36 Heads of Organizations / Executive level participants from the private sector and civil society.
- 13. The profile of the participants who attended GGGWeek2016 is presented below in terms of representation from different organizational types, geographical locations and gender distribution.<sup>4</sup>
- 14. The majority of participants (24%) were from government departments and 23% of respondents were from the corporate sector.

<sup>&</sup>lt;sup>4</sup> The total population of the data set available with profile details was 584 compared to the total number of participants of 955. The main reason was that a number of participants did not register prior to attending the GGGWeek2016. This meant that these participants did not include profile details on site when noting their participation.

15. The majority of participants (44%) were from high income countries followed by 28% from lower middle income countries, 20% from upper middle income and 8% from least developed countries. The largest representation at GGGWeek2016 was from the Republic of Korea contributing 36% of the total number of participants. This can be attributed to the location of the event. The distribution of participants across geographies reflects global representation, with Asia contributing to about 70% of all participants.





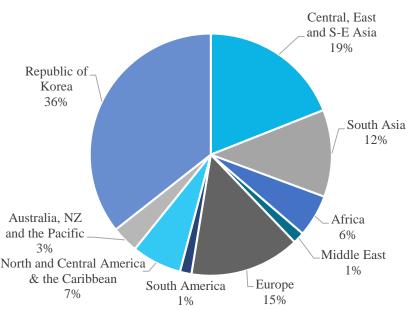
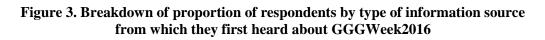
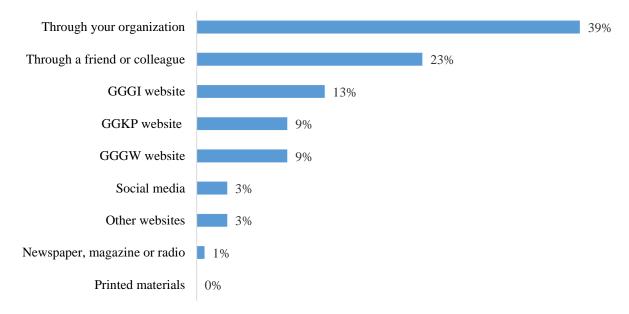


Figure 2. Profile of participants by country

- 16. In addition, it was noted that the majority of participants (69%) who attended GGGWeek2016 were male.
- 17. As part of the online survey of participants, the majority of respondents (39%) noted that the main source through which they heard about GGGWeek2016 was through their organization and 23% reported that they heard about GGGWeek2016 through a friend or colleague, which showcases that GGGI's partners were instrumental in spreading the message about GGGWeek2016. Other than the event specific and GGGI websites, some of

the other websites noted by the respondents included the United Nations Environment Programme (UNEP), Asia Pacific Carbon Forum, International Emissions Trading Association (IETA) and United Nations Framework Convention on Climate Change (UNFCCC). Details of the survey responses are presented in Figure 3.





### Satisfaction with GGGWeek2016

### Quantitative findings

- 18. The online survey provided an opportunity for the participants of GGGWeek2016 to express their levels of satisfaction with GGGWeek2016 as a whole and with specific aspects of the events organized during the week. A majority (70%) of the respondents to the survey noted that they were either "very" or "extremely" satisfied by the overall value experienced from attending GGGWeek2016.
- 19. A breakdown of the different aspects of GGGWeek2016 and the corresponding levels of satisfaction are presented below. The majority of respondents were "very" or "extremely" satisfied with the different aspects of the event. The specific aspects which received the highest levels of satisfaction included:
  - The topics covered during the events were relevant;
  - Quality of presentation by speakers was high; and
  - The specific events organized during the event met their stated objectives.
- 20. The areas which received a relatively lower satisfaction rating among the respondents included:
  - The accessibility to the location of the event which received the highest proportion of "Not satisfied" responses; and
  - The scheduling of events, which made it difficult for participants to attend all the events that they wanted to attend.

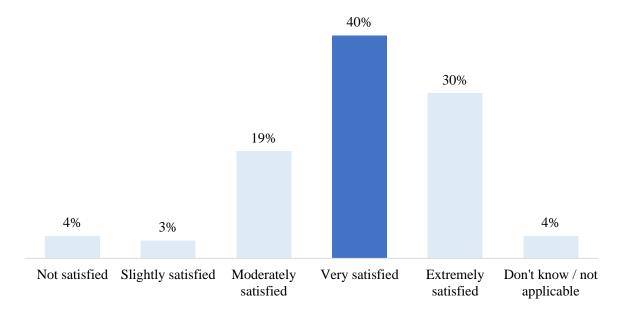


Figure 4. Breakdown of proportion of respondents by level of satisfaction with the overall value from GGGWeek2016

### Qualitative findings

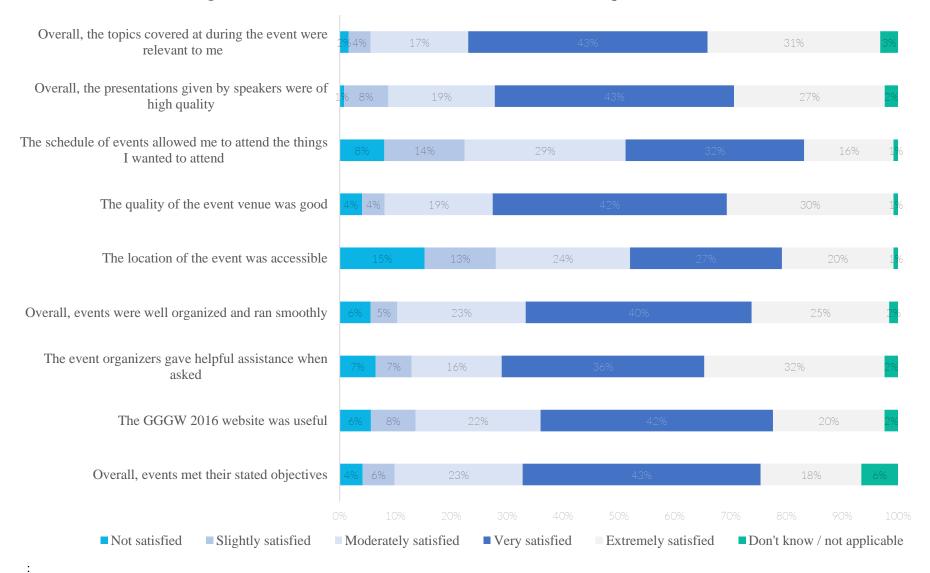
- 21. The following is a sample of written comments by the respondents in the online survey which provides more details on the quantitative results shown above. The feedback received from respondents has been broadly grouped according to the different aspects of GGGWeek2016 elaborated in Figure 5 and corresponding direct quotes from the comments have been included below.
  - a. Topics covered and presentation by speakers. About 70% of the respondents were very or extremely satisfied by the content and quality of speakers. There were some issues noted in terms of the lack of focus on social issues and the need for more audience interaction.

"The event was really interesting and useful"; "I learned a lot at this meeting due to the diversity of topics covered"; "Most speakers were very interesting and inspiring"; "Congratulations on mobilizing so many interesting participants"; "One stop shopping for Green Growth could be possible"

"The event is strongly sided to energy and carbon. Meanwhile, the big title of GGGWeek2016 is maximizing impact for inclusive and sustainable green growth. I expected to get more from the social side..."

"Sessions were far too passive. More dialogue, facilitation, and audience participation would have made it more interactive."

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#### Figure 5. Breakdown of levels of satisfaction across the different aspects of GGGWeek2016

b. Schedule of individual events. Although a majority of respondents were very satisfied with the schedule, this aspect had a relatively higher number of less positive responses. The main issue identified was about the number sessions that ran in parallel which made it difficult for participants to attend all the ones they were interested.

Too many sessions ran in parallel - and all were good!"; "Lots going on, was difficult to choose sessions! The schedule was quite demanding";

"Too many parallel events led to thin participation in most of them"

c. Location of the event. This was similar to the feedback received on the scheduling of events with a majority satisfied but with a relatively high proportion of respondents not satisfied with this aspect. There were a large number of comments about inadequate flight connectivity, long travel and the corresponding negative impact on the number of participants who could travel for the event.

"The venue made connections very difficult";

"For next time a venue that is accessible to more people would be better. There were so many important messages delivered in the sessions but only the (already) convinced got to hear them"

d. Organization and logistics management. The majority of respondents were very or extremely satisfied with this aspect of the event. However, a few issues were raised relating to the lack of / conflicting communication on the support to be provided, lack of variety of meals and other logistical issues. There were particular concerns raised by the exhibitors at the event regarding inadequate exposure in certain sections of the set up space. It is important to note that GGGI had a clear policy on reimbursements, travel arrangements and logistical details which was communicated to participants through the GGGWeek2016 website and directly communicated by event organizers to a number of participants.

"Event was very well organized. Meticulous implementation of the minute details"

"The week was well organized except for the fact that I got stranded at the airport"

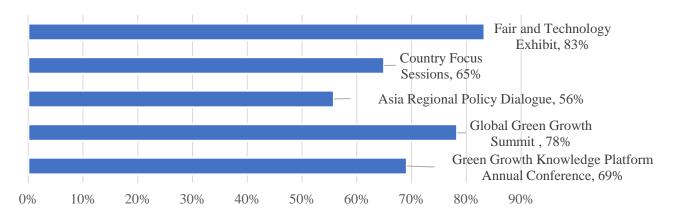
"Arrangement of tickets, accommodation and transport was very very poorly done leaving me stranded with no transportation and accommodation"

### Assessment of individual GGGWeek2016 events

### Quantitative findings

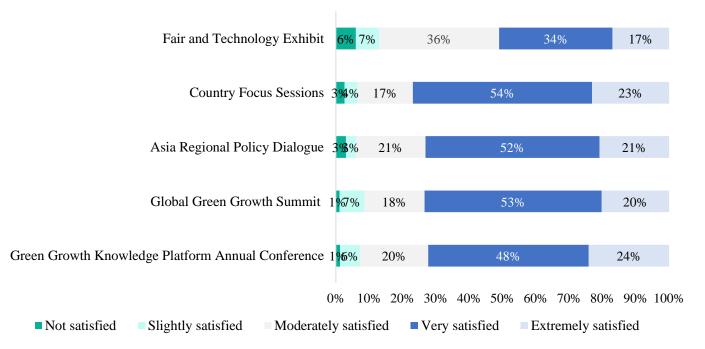
- 22. GGGWeek2016 consisted of a number of specific events aimed at providing a platform for knowledge sharing. The proportion of the respondents of the online survey who attended the specific events has been highlighted in figure 6.
- 23. The results illustrate a high proportion of respondents attending all the events, particularly the Fair and Technology exhibit as it was an ongoing exhibit throughout the week. The Global Green Growth Summit was particularly well attended by the majority of survey respondents.

# Figure 6. Proportion of respondents who attended the different events during GGGWeek2016



24. The survey results presented below highlight the levels of satisfaction expressed by respondents who attended the different events during GGGWeek2016. A majority of the respondents (about 73% on average) reported that they were "very" or "extremely" satisfied with the main events as highlighted in Figure 7.

# Figure 7. Breakdown of level of satisfaction across the different events organized during GGGWeek2016<sup>5</sup>



### Qualitative findings

25. The following is a summary of written comments provided by the respondents in the online survey. As evident from Figure 7 above, the majority of respondents reported a high level of satisfaction with the events including comments which described the discussions as "rich

<sup>&</sup>lt;sup>5</sup> The joint session of GGGI's Assembly and Council was conducted on the last day of GGGWeek2016. The evaluation of the session has been conducted separately with the report made available to Members.

among a diverse group of participants". However, there were areas of improvement which were also highlighted as shown in the summary below.

a. Practical examples. Some of the respondents highlighted the need for increased discussion and presentations on case studies of projects implemented to strengthen the policy dialogue. It is noted that country focus sessions were organized for this purpose but there is a need to consider the inclusion of more case studies of implementation in the main events.

"Overall, there was too much focus on policy and not enough on actual industry, trade, and business case studies

b. Follow up action. There is a need to follow up on the discussions on specific events to ensure that learnings are transmitted to in-country stakeholders

"In case of country focus sessions, I would recommend a follow up process... to manage sound country cases, that could be reached by creating regional learning communities or virtual exchange platforms"

c. Passive exhibits. The respondents recommended that the exhibits could be made more attractive to the audience attending GGGWeek2016 through more interactions and discussions

"Exhibits were very passive.... Experiential and interactive exhibits would have been welcome"

### GGGWeek2016 outcomes

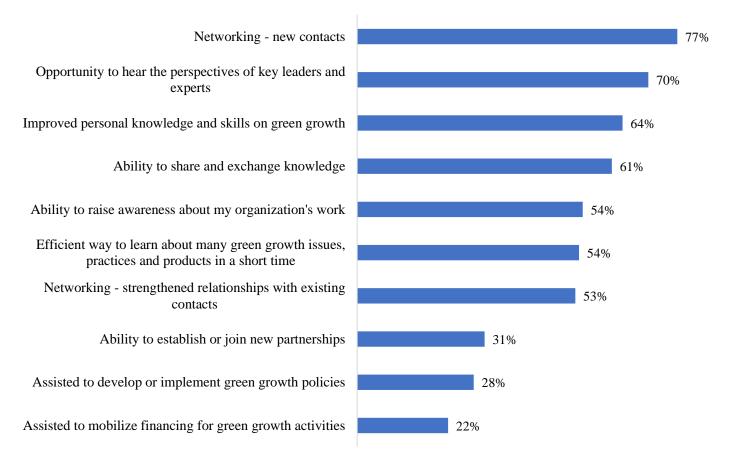
### Participant outcomes

- 26. The respondents to the survey provided insights into the main outcomes they experienced as a result of attending GGGWeek2016. The main outcome noted by a majority of the respondents (77%) was the opportunity to network and gain new contacts that may be useful for future professional collaboration. A large proportion of the respondents (70%) also highlighted that GGGWeek2016 gave them an opportunity to listen to the perspectives of key leaders and experts in green growth.
- 27. It is noted that due to the timing of the survey only the immediate outcomes arising from GGGWeek2016 received the highest level of responses. The outcomes relating to mobilization of finance and policy development (which take more time to eventuate) received a relatively lower level of responses due to the timing of the survey. The other outcomes and the corresponding proportion of respondents who reported on them are elaborated in the figure below.
- 28. In addition to the quantitative results shown above, the participants provided specific comments to elaborate on the outcomes they experienced. Some of these comments are provided below.
  - "Very enriching to me and my entire delegation"
  - "Conference is able to deliver valuable knowledge and technology relative to green growth in the short time"

# A/2016/9-C/2016/10

- "GGGWeek2016 created a momentum for innovation and empowerment"
- "The quality was excellent and my goals were certainly met"
- 29. The participants also communicated recommendations and provided feedback on the events which have been included in the summary under Section 6 of this report.

### Figure 8. Proportion of respondents across the different types of outcomes from GGGWeek2016



### Event outcomes

- 30. The outcomes from the specific events organized during GGGWeek2016 were consolidated based on consultations with organizers and event reports compiled with details of lessons learned and specific action items following the events. The main action items related to:
  - Further engagement with specific strategic partners;
  - Incorporating feedback on GGGI's reports; and
  - Knowledge sharing through further dissemination of case studies of GGGI's projects.
- 31. The outcomes of the specific events have been summarized below.
  - a. Green Growth Knowledge Platform Annual Conference
    - i. Incorporate inputs from various stakeholders on the GGGI-GGKP follow-up paper on Green Growth and Social Inclusion;

- ii. Analyze the potential for GGGI's membership in international partnership organizations; and
- iii. Follow up discussions and meetings with strategic partners.
- b. Global Green Growth Summit
  - i. Incorporate inputs from various stakeholders on the critical Green Finance Action Agenda;
  - ii. Identification of specific areas of support for government which need to be analyzed in detail; and
  - iii. Follow up discussions and meetings to be organized with in-country teams of strategic partners.
- c. Asia Regional Policy Dialogue
  - i. Incorporate inputs from various stakeholders on key documents presented during the event; and
  - ii. Follow up discussions and meetings to be organized with identified stakeholders
- d. Country Focus Sessions
  - i. Support in-country teams for implementation of specific methodologies;
  - ii. Consultation with specific stakeholders for roll out of events and projects in-country;
  - iii. Follow up with donors on behalf of government on funding proposals; and
  - iv. Follow up on GGGI membership discussions and host country agreements with existing and future members.

### Media outcomes

Increased media exposure for GGGI

- 32. GGGWeek2016 contributed significantly to raising global awareness about GGGI and its mission. GGGI's media exposure during 2016 increased notably as a result of the week. Figure 9 tracks the number of times GGGI and GGGWeek2016 were noted in the media (online news outlets and social media) between January 1 to September 20, 2016.
- 33. During the month of September GGGWeek2016 was mentioned in the media a total of 221 times and reached an estimated 466,000 readers and GGGI was mentioned 363 times and reached an estimated 862,000 readers.
- 34. The increase in media exposure was supported by the engagement of the Associated Press to develop and disseminate content. Managed by the Communications team, the Associated Press developed 8 unique media articles (3 before the event and 5 after), 2 thematic promotional videos, 2 infographics, and 20 video interviews with green growth thought-leaders from leading international organizations, including the United Nations, World Bank, OECD, Asian Development Bank and African Development Bank.



Figure 9. Media exposure of GGGWeek2016 and GGGI January 1 to September 30, 2016

### Strengthened relationships

35. The GGGWeek2016 also enhanced GGGI's capacity to strengthen the reach and impact of future communications activities. The Communications team increased its network of journalists and media contacts by more than 20, with journalists from developing countries making up the majority of new relationships. The team also developed and enhanced relationships with communications teams and focal points from 18 government ministries and international organizations, including IRENA, UNEP, World Bank, and others.

### Conclusions

36. Based on the evidence collected and feedback from participants during this evaluation, the key achievements of GGGWeek2016 and lessons learned with corresponding recommendations have been consolidated below.

### **Key achievements**

### High level of satisfaction among participants

Overall, GGGWeek2016 was successful in achieving its objectives from the perspective of the participants who attended the events during the week. A majority (70%) of the respondents to the online survey of participants noted that they were either "very" or "extremely" satisfied by the overall value experienced by attending GGGWeek2016.

### Networking opportunity

The survey respondents in this evaluation clearly communicated that GGGWeek2016 provided them with a good opportunity to build new relationships and strengthen existing ones. The longer term outcomes of these relationships can include increased coordination, partnerships and visibility for GGGI's projects in countries.

### **Knowledge sharing platform**

The quality of speakers and the content discussed was of a high level as demonstrated by the feedback to the survey and to individual responses received by event organizers. This demonstrates that GGGWeek2016 contributed to the achievement of one of GGGI's three strategic outcomes of increased multi-directional knowledge sharing and learning. This key achievement can be further enhanced by considering an opportunity for improvement that was reported by participants to showcase a higher number of implementation case studies along with critical policy discussions.

### **Opportunity to showcase GGGI's leadership and expertise**

GGGWeek2016 provided GGGI a unique opportunity to showcase its leadership in the international green growth agenda and to communicate its comparative advantage in providing highly specialized technical products and services. The level of media and news exposure of the GGGWeek2016 as well as GGGI significantly increased during the time. This was noteworthy as major media outlets were not physically present during the event and other international events were scheduled during the same time. This demonstrates the topical nature of the event to a global audience.

#### Lessons learned and recommendations

### Further insights on case studies of implementation

Some of the respondents highlighted the need for increased discussion and presentations on case studies of projects implemented to strengthen the policy dialogue.

### Recommendation:

It is noted that country focus sessions were organized for the purpose of sharing in-country experiences and case studies. However, due to the schedule of the country focus sessions coinciding with the other main events the participants did not have adequate opportunity to attend these sessions. It is also important to consider the inclusion of more case studies of implementation to strengthen the policy dialogue in the main events.

### Accessibility to location

The evaluation found that the number of participants was lower than expected due to the location of Jeju International Convention Center. The location selection was made based on the strategic importance of Jeju's commitment to sustainability, the support the local government provided to host the event and GGGI's headquarter location in the Republic of Korea. However, this led to lower than expected participation and inability of certain high-level delegates to attend the events. This also impacted the participation of journalists and, subsequently, media coverage of GGGWeek2016.

### Recommendation:

In order to improve the number of participants, including from media and the private sector, the selection of a major, well-connected city should be considered for future events.

### Schedule of events

The participants noted in their survey responses that there were a number of events taking place at the same times which did not allow them to attend specific events they were interested in. This also resulted in low participant turnout in some of the events.

### Recommendation:

It was expected that in order to include the large number of events in one week there would be overlap in schedules and GGGI ensured that events with similar content did not overlap (such as the country focus sessions). However, it is important to note the feedback from participants and it is recommended that in organizing future events, due consideration should be given to the number of events taking place in parallel with one another and the timing of side events. The participants have clearly highlighted that the discussions were valuable and GGGI should ensure increased opportunities to participate in as many events as possible.

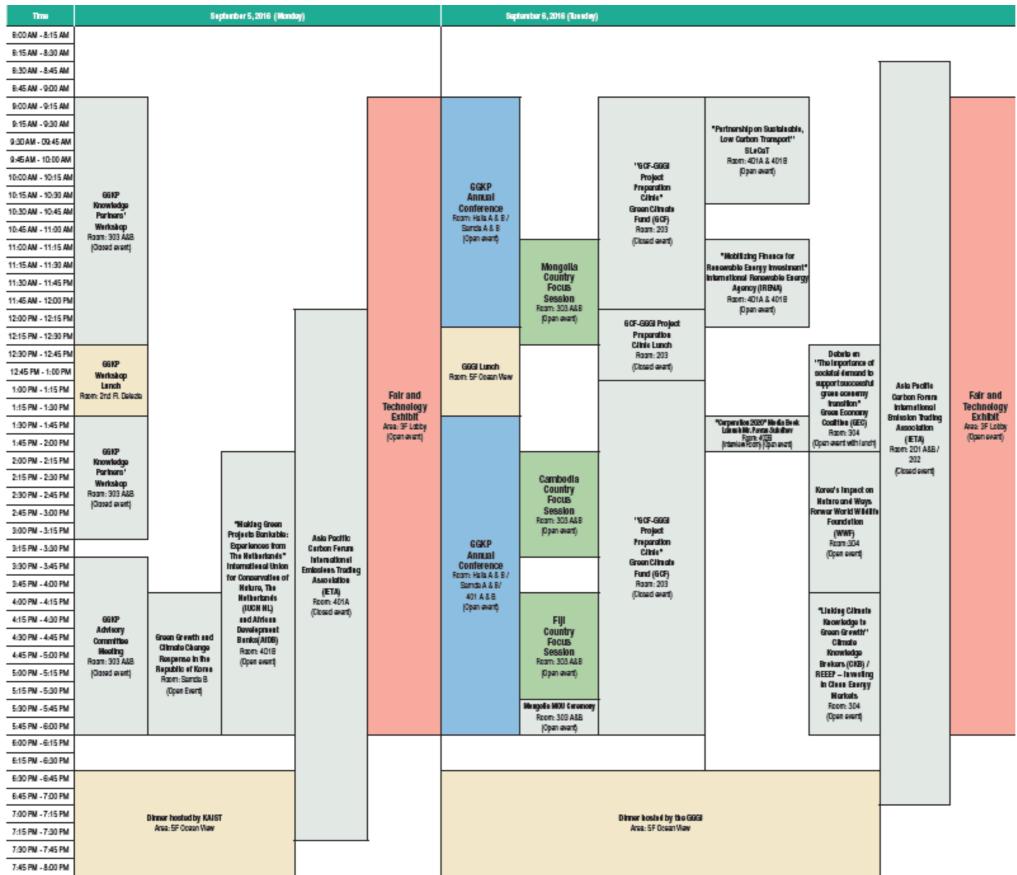
### Managing expectations related to logistics

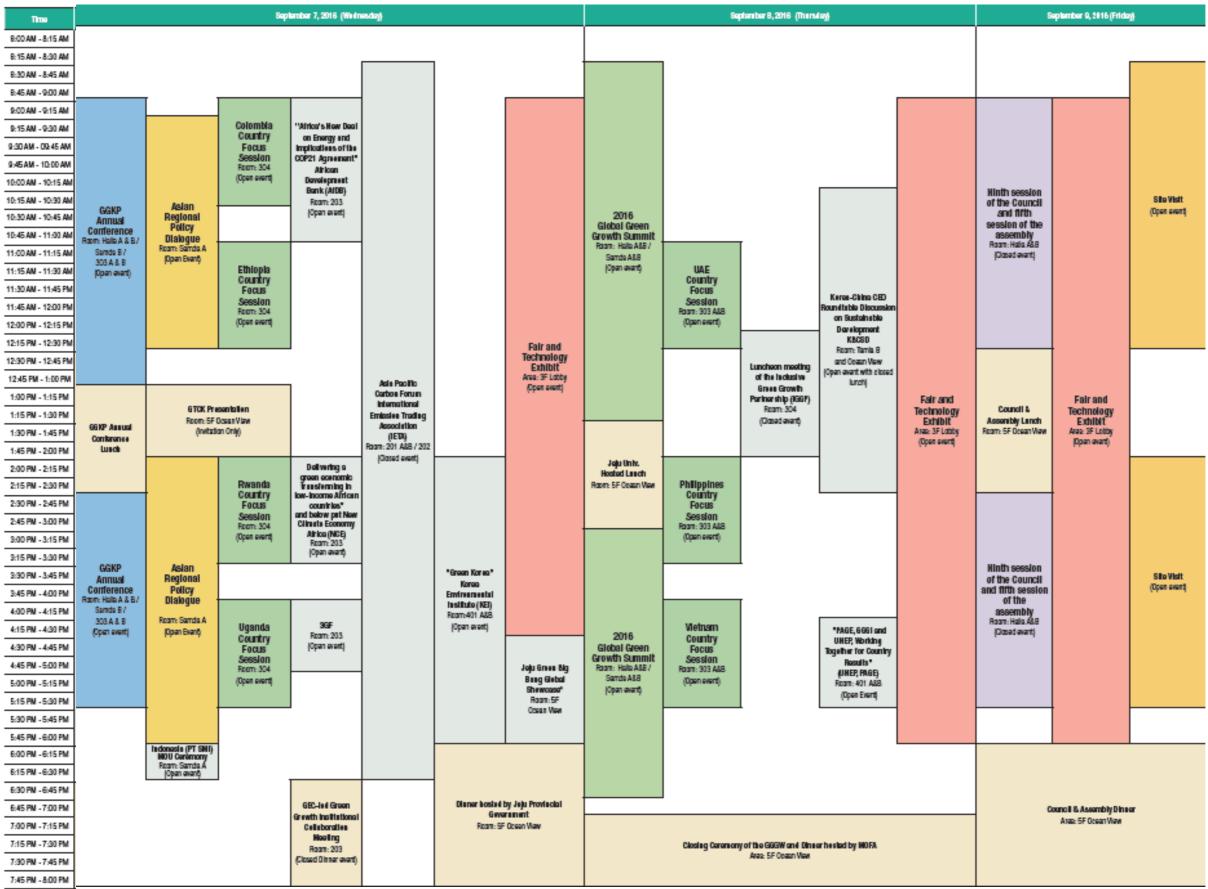
A number of participants in the survey provided feedback through comments on logistics related issues. The issues noted by participants included lack of clarity on airport transfers, support for visa applications, assistance for travel arrangements and provision of per diem allowances. However, it is important to note that a clear policy on reimbursements and travel arrangements was communicated to participants through the GGGWeek2016 website and directly communicated by event organizers to a number of participants.

### Recommendation:

The main lesson learned is that evidently there were incorrect expectations among participants related to logistics in spite of the fact that details of the extent of assistance was communicated on the GGGWeek2016 website and directly by GGGI staff to a large number of participants. Therefore, it is recommended that in organizing future events consideration should be given to how GGGI can better communicate and manage expectations. A critical aspect of this is early and consistent communication throughout the organization period of future events.

### Annex 1. Final program for GGGWeek2016





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### Annex 2. Budget vs expenditure summary of GGGWeek2016

This annex provides a summary of the budget for organizing GGGWeek2016 and the expenditures incurred. It is noted that the final USD values will depend on the applied /prevailing rates when the entry of all transactions is completed in November 2016.

Planned budget for GGGWeek2016	\$1,295,004
Total estimated expenditure for GGGWeek2016	

The variance of USD 186,634 represents an 86% rate of disbursement against the budget.

The total estimated expenditure was also analyzed based on the sources of funding.

Expenditure against GGGI's approved 2016 Work Program and Budget	\$950,653
Expenditure based on external contributions received	\$157,717
TOTAL	\$1,108,370

About 14% of the total expenditure for GGGWeek2016 was based on funding received from external contributions.