



Global Green Growth Institute
Sixth Session of the Assembly and
Tenth Session of the Council (Joint Session)
October 19, 2017; Addis Ababa, Ethiopia

Provisional Schedule of 2018 Sessions of the Governance Organs

1. This document outlines the provisional dates and locations of the 2018 sessions of the Assembly and Council, as well as the meetings of the Management and Program Sub-Committee (MPSC), in order to support the effective engagement of Members.

Dates and Locations

2. The following dates and locations are proposed for the 2018 sessions of the Governance Organs:

Date	Session	Location
Last week of April 2018	Seventh Meeting of the Management and Program Sub-Committee	Seoul, Republic of Korea
Last week of June/first week of July 2018	Eighth Meeting of the Management and Program Sub-Committee	Virtual Meeting, if deemed necessary by Members of the MPSC
October 2018 (TBD)	Seventh Session of the Assembly and Eleventh Session of the Council (Joint Session)	Seoul, Republic of Korea

3. Scheduling the Seventh Meeting of the MPSC for the second half of April will permit the Sub-Committee to review the audited 2017 financial statements of the Institute, as well as to discuss the draft Annual Report. The MPSC is formally required to provide a recommendation on the audited financial statements prior to its approval by the Council.
4. If deemed necessary by Members of the MPSC, scheduling the Sixth Meeting of the MPSC in the late June will permit the Sub-Committee to review the first six months of implementation of the Work Program and Budget for the 2019-2020 biennium.

Circulation of Documents

5. The following deadlines will be applied for the circulation of the provisional agendas, supporting documents and draft summary records.

Consistent with GGGI's Disclosure Policy [C/5/DC/2], this document's is intended for deliberations with Members and is classified for "Official Use".

Session	Notification of session/meeting	Provisional agenda	Documents	Draft summary
Management and Program Sub-Committee	At least 30 calendar days before the sessions	At least 30 calendar days before the meeting	At least 10 working days before the meeting	Within 10 working days after the meeting
Sessions of the Assembly and Council	At least 90 calendar days before the sessions	At least 90 calendar days before the sessions	At least 30 before the sessions	Within 10 working days after the sessions

6. These deadlines are in accordance with those outlined in the Rules of Procedure of the Assembly and Council [A/4/DC/2/Final and C/8/DC/2/Final], as well as the Terms of Reference for the MPSC for 2018.
7. Between the sessions of the Assembly and the Council, the Institute will continue to engage members through written procedure – in accordance with the Rule 17 of the Rules of Procedure of the Assembly [A/4/DC/2/Final] and Rule 19 of the Rules of Procedure of Council [C/8/DC/2/Final].

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