


**Global Green Growth Institute**

Eighth Session of the Assembly and  
Twelfth Session of the Council (Joint Session)  
October 24, 2019; Seoul, Republic of Korea

## Provisional Dates for the 2020 Sessions of Governance Organs

1. This document outlines the provisional dates and locations of the 2020 sessions of the Assembly, Council, and the Management and Program Sub-Committee (MPSC), in order to support the effective engagement of Members.

### Dates and Locations

2. The following dates and locations are proposed for the sessions of governance organs in year 2020:

Date	Session	Location
<b>Fourth week of April 2020</b>	Eleventh Meeting of the Management and Program Sub-Committee	Seoul, Republic of Korea
<b>Last Week of June 2020</b>	Twelfth Meeting of the Management and Program Sub-Committee	If deemed necessary, virtually
<b>Late October 2019</b>	Ninth Session of the Assembly and Thirteenth Session of the Council (Joint Session)	Seoul, Republic of Korea

3. Scheduling the Eleventh Meeting of the MPSC in the middle of or late April will permit the MPSC to review the audited financial statements of GGGI, as well as to discuss the draft Annual Report and the planning direction of the Work Program and Budget 2021-2022. The discussion of the audited financial statements will include a meeting with GGGI's external auditor. The MPSC is formally required to provide a recommendation on the audited financial statements prior to its approval by the Council. If deemed necessary by the Members, the Twelfth Meeting of the MPSC could be held in the last week of June, and may be held virtually.

### Circulation of Documents

4. The following deadlines will be applied for the circulation of the provisional agendas, supporting documents and draft summary records.

Session	Notification of Session/Meeting	Provisional Agenda	Documents	Draft Summary
<b>Management and Program Sub-Committee</b>	At least 30 calendar days before the meeting	At least 30 calendar days before the meeting	At least 10 working days before the meeting	Within 10 working days after the meeting

<b>Sessions of The Assembly and Council</b>	At least 90 calendar days before the sessions	At least 60 calendar days before the sessions	At least 30 calendar days before the sessions	Within 10 working days after the sessions
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5. These deadlines are in accordance with those outlined in the Rules of Procedure of the Assembly and Council [A/4/DC/2/Final and C/8/DC/2/Final], as well as the Terms of Reference of the MPSC [C/2016/DC/10].
6. Between the sessions of the Assembly and the Council, the Institute will continue to engage members through written procedure – in accordance with the Rule 17 of the Rules of Procedure of the Assembly [A/4/DC/2/Final] and Rule 19 of the Rules of Procedure of Council [C/8/DC/2/Final].

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