



Global Green Growth Institute

Ninth Meeting of the Management and Program Sub-Committee
 May 1-2, 2019; Seoul, Republic of Korea

Note on 2019 Sessions of the Governance Organs

Purpose

1. This document outlines the date and venue of the Eighth Session of the Assembly and Twelfth Session of the Council (Joint Session) and the meeting of the Management and Program Sub-Committee (MPSC), as discussed by Members of the MPSC and Council.
2. MPSC Members will be:
 - a. asked to decide on whether a second Meeting of the MPSC is necessary and/or desired in 2019 and, if so, decide on the format (virtual or real), the dates, and agenda items to be included in the said Meeting; and
 - b. informed on the date and venue for convening the Eighth Session of the Assembly and Twelfth Session of the Council (Joint Session).

Dates and Locations

3. The following dates and locations were suggested for the 2019 sessions by Members of the MPSC and Council:

Date	Session	Location
July (TBD)	Tenth Meeting of the MPSC	Virtual Meeting, if deemed necessary by MPSC Members during MPSC 8
October 24	Eighth Session of the Assembly and Twelfth Session of the Council (Joint Session)	Seoul, Republic of Korea

4. Regarding the next Meeting of the Management and Program Sub-Committee:
 - a. If another MPSC Meeting is deemed necessary during the 2019 calendar year, the Institute would like to propose a convening of the said virtual or real meeting in July.
 - b. If Members of the MPSC agree to hold another MPSC Meeting in 2019, the Institute will prepare a draft provisional agenda, incorporating the suggestions made from members, and circulate it in accordance with the Terms of Reference for the MPSC.

5. Regarding the Eighth Session of the Assembly and Twelfth Session of the Council (Joint Session):
 - a. The Institute would like to inform that the Assembly and Council Joint Sessions will take place on October 24, 2019 in Seoul, Republic of Korea.¹
 - b. If agreed by Members of the MPSC, the Institute will draft and circulate a decision for approval of the dates by written procedure by the Assembly and Council.

Circulation of Documents

6. The following deadlines will be applied for the circulation of the provisional agendas, supporting documents and draft summary records.

Meeting/ Session	Notification of session/meeting	Provisional Agenda	Documents	Draft Summary
Management and Program Sub-Committee	At least 30 calendar days before	At least 30 calendar days before	At least 10 working days before	Within 10 working days after
Assembly and Council	At least 90 calendar days before	At least 90 calendar days before	At least 30 calendar days before	Within 10 working days after

7. These deadlines are in accordance with those outlined in the Rules of Procedure of the Assembly and Council [A/4/DC/2/Final and C/8/DC/2/Final], as well as the Terms of Reference for the MPSC.
8. Between the sessions of the Assembly and the Council, the Institute will continue to engage members through written procedure, in accordance with Rule 17 of the Rules of Procedure of the Assembly [A/4/DC/2/Final] and Rule 19 of the Rules of Procedure of the Council [C/8/DC/2/Final].

/End

¹ Scheduled to take place during GGGW/KIREC which will take place on October 23-26, 2019 in Seoul, Korea.