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**Global Green Growth Institute**

The Council  
Written Procedure  
April 14, 2016

**Decision on the Amendment of the Procurement Regulations**

The Council,

*Recalling* the Council Decision approving revisions to the Procurement Regulations for the GGGI adopted through written procedure on 2 December 2014 and the revised Procurement Regulations effective from 1 January 2015 [C/WRP/DC/8 and its Annex];

*Recalling* Regulation 2.1 *Procurement Rules* of the Procurement Regulations granting the Director-General authority to provide and enforce procurement rules as he considers necessary in order to implement the Procurement Regulations;

*Being cognizant* that, as stated in the Preamble to the Procurement Regulations, the purpose of the Procurement Regulations is to provide “*broad legislative directives governing the procurement activities of GGGI*”, with the Director-General being responsible for the development of procurement rules as may be appropriate in the context of GGGI’s operating environment that respect the guiding principles set out in the Procurement Regulations; and

*Taking note* of the decision of the Director-General to give authority in matters of selection, contracting, management and monitoring of individual consultants to the Human Resources Services Unit acting under the oversight of the Deputy Director-General for Management and Administration;

*Approves* the amendments to the Procurement Regulations set forth in Annex 1 hereto.

*Consistent with GGGI’s Disclosure Policy [C/5/DC/2], this document will be disclosed on the GGGI Website upon its approval by the Council, and its classification will be changed from “For Official Use” to “General Distribution”.*

**AMENDMENTS TO THE PROCUREMENT REGULATIONS****1. Regulation 2.5 *Complaints and Appeals Mechanism***

Regulation 2.5 is amended and restated in its entirety to read as follows:

***The Director-General shall provide complaints and appeals mechanisms for Suppliers and Consultants that claim to have suffered or claim that it may suffer loss or injury because of the alleged non-compliance of a decision or action of GGGI with the provisions of these Regulations or procurement rules established by the Director-General.***

The changes from the current text are indicated below:

~~The Director-General shall provide complaints and appeals mechanisms for~~ Suppliers ~~and~~ Consultants ~~s~~ that claims ~~s~~ to have suffered or claims ~~s~~ that it may suffer loss or injury because of the alleged non-compliance of a decision or action of GGGI with the provisions of these Regulations or ~~the~~ Procurement Rules ~~established by the Director-General~~ ~~may challenge the decision or action concerned. A two-tier mechanism shall be set up for the Complaints and Appeals Mechanism whereby the protest shall first be submitted to the Head of Procurement, who shall provide a written decision stating the basis upon which it was made. The protestor has the right to file a written appeal to an internal Independent Review Committee, whose decision will be final and conclusive.~~

**2. Regulation 3.1 *Procurement Planning***

Regulation 3.1 is amended and restated in its entirety to read as follows:

***The relevant Procurement Officers shall prepare and maintain annual procurement plans, based on information obtained from all Divisions and Departments of GGGL, to facilitate transparency and the effective and efficient purchase, delivery and final disposition of goods and services.***

The changes from the current text are indicated below:

The ~~Head of Procurement~~ relevant Procurement Officers shall prepare and maintain annual procurement plans, based on information obtained from all Divisions and Departments of GGGL, to facilitate transparency and the effective and efficient purchase, delivery and final disposition of goods and services.

**3. Regulation 4.2 *Procurement Officer***

Regulation 4.2 is amended and restated in its entirety to read as follows:

***The Director-General shall designate the officer(s) who shall be responsible for all procurement activities under the supervision of the Deputy Director-General for Management and Administration.***

The changes from the current text are indicated below:

~~GGGI~~ The Director-General shall designate ~~a Head of Procurement~~ the officer(s) who shall be responsible for all procurement activities under the supervision of the Deputy Director-General for Management and Administration.

4. Regulation 4.5 *Composition of the Procurement Committee*

Regulation 4.5 is amended and restated in its entirety to read as follows:

***The composition of a Procurement Committee is appointed by the relevant Procurement Officer. In case of a Procurement with separate Technical and Financial Proposals, there shall be two Committees, one Technical Procurement Committee, and one Financial Procurement Committee.***

The changes from the current text are indicated below:

The composition of a Procurement Committee is appointed by the ~~Head of Procurement~~relevant Procurement Officer. In case of a Procurement with separate Technical and Financial Proposals, there shall be two Committees, one Technical Procurement Committee, and one Financial Procurement Committee.

5. Regulation 3.5 *Direct Procurement*

Regulation 3.5 is amended to correct a typographical error and correctly reflect that the Audit and Finance Sub-Committee, the Program Sub-Committee and the Facilitative Sub-Committee were merged into the Management and Program Sub-Committee.

The reference in the second paragraph of Regulation 3.5 to “*the AFSC*” is replaced with “*the Management and Program Sub-Committee*”.

6. The amendments referenced above will be reflected in consolidated Procurement Regulations that will be published on GGGI’s website.