

Global Green Growth Institute

Fifth session of the Council

Seoul, 19-20 June 2014

Decision on GGGI offices

The Council,

Taking note of the ongoing discussions within the Council for a 2015-2020 GGGI strategy, including the future role and tasks of the GGGI London office; and,

Bearing in mind that the Council is to decide GGGI's strategy in November this year, and that the lease of the present London office will continue to 28 February 2015 unless being terminated before 31 July 2014;

1. *Welcomes* the offer from Mexico and instructs the Director-General to finalize arrangements on the Mexico office;

2. *Requests* the Director-General to transfer KDM related functions from the London office to the Seoul Headquarters; and,

3. *Decides* that in the interim, vacancies in the Copenhagen office will not be filled.

Furthermore, in relation to the London office, the Council requests the Director-General to:

4. *Terminate* the present lease of the London office before 31 July 2014, however, emphasizing that this termination will not, in any regard, prejudge the outcome of the strategy discussions within the Council.

Further, the Council requests the Director-General to:

5. *Further* explore the option of maintaining a GGGI focal point in Europe with a focus on, for example, private sector engagement on green growth, finance related issues, and donor relations.

Further, the Council requests the Director-General to:

6. *Present* a proposal in this regard to the Council at the November meeting, based on the overall strategy, work program and budget, including a full strategic cost-benefit analysis.

Given the termination of the present London office lease, the Council requests the Director-General to:

7. *Immediately* start a search for suitable future office premises in London. Options for office premises that commensurate with the tasks and role under 2 above should be presented to the Council at the November meeting and discussed as a part of the overall strategy decision.

Recommendation of the Facilitative Sub-Committee regarding GGGI presence and offices

At its eleventh meeting on 8 May 2014, the Facilitative Sub-Committee (FSC) agreed to recommend that the Council approve the proposed decision framework regarding GGGI presence and offices outside of the Headquarters, as presented in FSC/11/2/rev.

Should the Council approve the proposed decision framework and mandate that the framework be applied immediately to GGGI's current presences and offices, the Secretariat advises the Council that this would lead to the following actions.

A. Impact on the Copenhagen and London offices

1. The Secretariat will communicate the Council's decision to the respective host government.
2. If funding for the office is not provided by the host government, the Secretariat will begin procedures to close the office by 31 December 2014. The appropriate process for the drawdown of the office and its functions will be based on a cost analysis.
3. Assuming that half of the C-level staff based in each office relocate to the Headquarters and anticipated new recruits, the expected costs of drawing down the Copenhagen and London offices are as follows:

	Copenhagen one time closure costs (USD)	London one time closure costs (USD)
Relocation (C-level)	28,125	55,125
Termination costs ¹	11,680	88,267
New recruits (C-level)	50,000	125,000
Sub-total	89,805	268,392

¹ Expected termination costs are based on the Staff Rules and Regulations approved by the Council.

B. Impact on presences in non-Member countries

As of January 2014, GGGI has in-country presences in four non-Member countries: Brazil, Colombia, India and Peru.

A business case study will be carried out by the Secretariat to determine appropriate actions for each presence based on the approved decision framework. Results will be integrated into the FY2015-17 Work Plan and Budget submitted to the Council for approval at its session in November 2014.