

Global Green Growth Institute

Fourth session of the Council

Songdo, 5-6 December 2013

Proposed Agenda (annotated)**1. Opening of the meeting****2. Adoption of the agenda for the fourth session of the Council**

The Chair will open the meeting and ask for any comments on the proposed agenda before adoption.

3. Approval of the minutes from the third session of the Council

The Council will be asked for any comments on the minutes from the third session of the Council, held on 8-9 June 2013 in Songdo, Republic of Korea. The Council may decide to approve the minutes from the third session of the Council.

4. Update from the Director-General**a. Joint Donor Review final report and GGGI management response**

The second Joint Donor Review was held during the first two weeks of September 2013. The Joint Donor Review team, consisting of representatives from Australia, Denmark, Norway and the Republic of Korea, issued its final report on 23 October 2013. The GGGI management team has issued a response to the report on 4 November 2013.

b. Ratification update

Of the 20 Members of GGGI, 13 have ratified the Agreement on the Establishment of the Global Green Growth Institute, one is nearing completion of internal processes, four are expecting to ratify by the end of 2013, and two have yet to confirm their ratification date.

c. Privileges and Immunities**i. Tax liabilities in 2013 and 2014**

At the second session of the Assembly on 27 September 2013 in New York, the Assembly created a Privileges and Immunities (P&I) Committee to facilitate a draft P&I agreement that will serve as a basis for negotiations between the Secretariat and governments. The P&I Committee includes all Members of the Assembly and will serve until agreement is reached on privileges and immunities to recommend for adoption by

decision of the Assembly. The Privileges and Immunities Committee is expected to hold two meetings in 2014.

d. UN observer status

The Republic of Korea submitted an application on behalf of GGGI seeking permanent observer status at the United Nations General Assembly. This application was reviewed and adopted by the Sixth Committee by consensus on 1 November 2013. The application will now be reviewed at the UN Plenary at the end of November.

e. Organization and Delivery Unit

The Organization and Delivery Unit has been established under the Management & Administration division and is responsible for monitoring, evaluation and reporting, sustainability management and safeguards, and procurement. A concept note is presented for the Council's consideration.

f. Recruitment of the next Director-General

As directed by the Facilitative Sub-Committee in its seventh meeting on 15 September 2013, GGGI received proposals for the search for the next Director-General and selected SRI Executive as the search firm to carry out this process. The position of Director-General has been advertised internationally and in *The Economist* magazine.

The deadline for submission of applications to SRI Executive was 31 October 2013. SRI Executive will provide a long-list of candidates to the Selection Sub-Committee on 20 November 2013 for short-listing. The Selection Sub-Committee, composed of the members of the Facilitative Sub-Committee, will hold interviews with short-listed candidates on 7 and 8 December 2013 in Seoul, Republic of Korea.

g. BAI audit and follow-up measures

The Board of Audit and Inspection (BAI) in the Republic of Korea conducted an audit of GGGI and released its report in November 2012. The Secretariat responded to the BAI report at the time and will provide a report on the follow-up measures adopted since November 2012.

5. Report from the Sub-Committees

Since the third session of the Council held on 8-9 June 2013, the Audit & Finance Sub-Committee met on 28-29 October 2013; the Facilitative Sub-Committee met on 15 September 2013 and 30 October 2013; and the Program Sub-Committee met on 14 September 2013 and 4 December 2013.

In accordance with the Terms of Reference of each Sub-Committee, the minutes and summaries of the Sub-Committee meetings are provided to the Council and the Chair of each Sub-Committee will provide an update on activities.

6. Finance

a. Financial Rules

In its Decision on the Financial Regulations (C/3/DC/5), the Council requested the Secretariat to develop detailed Financial Rules consistent with the Financial Regulations. The Financial Rules are provided for the Council's information.

b. Cash flow projections

The Secretariat has received committed funds for FY2013 from the State of Qatar and the Republic of Korea. Cash flow projections for FY2014 are provided for the Council's consideration.

c. Resource mobilization plan

To facilitate continuity in GGGI's financial operations and programmatic activities and taking into account the funding schedules of its donors, the Secretariat is considering possible options to ensure financial stability throughout the financial year.

7. Update on the 2015-2020 Strategic Plan

a. Update on the preparation of the 2015-20 Strategic Plan

The Secretariat has begun preparation of the 2015-2020 Strategic Plan in light of the discussions held at the Council Strategy Workshop on 15-16 September 2013 in Jakarta. An update is provided for the Council's consideration.

b. GGGI future flagship outreach events

Currently, GGGI sponsors or supports two flagship outreach events per year: the Global Green Growth Summit (GGGS) in the Republic of Korea in early summer, and the Global Green Growth Forum (3GF) with the Government of Denmark in Copenhagen in the fall.

GGGS and 3GF are resource-intensive events for GGGI, both in terms of finances and human resources. Thus, the Secretariat is considering potential approaches to maximize GGGI publicity through outreach events without an undue burden on the organization. A future approach may include holding only one flagship outreach event per year and/or on a biannual basis. A discussion paper is included for the Council's consideration.

8. FY2014-16 Work Plan and Budget

a. FY2013 budget revisions

The Secretariat will provide details on the revisions to the FY2013 budget following internal reviews.

b. FY2014-16 work plan and budget

The FY2014-16 work plan and budget has been reviewed by the Audit & Finance Sub-Committee, the Program Sub-Committee and the Facilitative Sub-Committee and reflects the recommendations of the Sub-Committees, to the extent possible. The Council may wish to approve the FY2014-16 work plan and budget as proposed, or to indicate changes it requires.

9. Travel Policy for Governance Organs

The Secretariat has adopted a revised Travel Policy for Governance Organs as of 1 August 2013. The Travel Policy for Governance Organs is provided for the Council's noting.

10. 2014 Council Membership

a. Recent Assembly-appointed actors

At its second session on 27 September 2013, the Assembly elected two contributing and two participating members to the Council for two year terms, filling the vacancies left by those Council Members initially elected for terms of one year: from the contributing Members, Denmark and Norway; from the participating Members, Kiribati and Papua New Guinea.

b. Election of expert and non-state actors

i. Terms of office

At the first session of the Council on 23-24 October 2012, the Council appointed four expert or non-state actors to the Council. Of these, the Council appointed Lord Nicholas Stern and Mr. Montek Ahluwalia each to a term of one year.

Rule 3(a) of the Rules of Procedure of the Council states that Council members may nominate candidates for appointment to the Council. In this instance, the Council may consider appointing up to three expert or non-state actors to terms of two years.

In accordance with Rule 5 of the Rules of Procedure of the Council, the Council may also consider consulting with the Chair regarding the vacancy left by the resignation of Mr. Kim Sang-hyup, with a remaining term of one year.

The Council may consider determining the terms of office for expert or non-state actors of the Council, as this is not specified in the Establishment Agreement or Rules of Procedure of the Council. The Assembly is considering a proposal to amend the Rules of Procedure of the Assembly so that terms for Council Members elected by the Assembly begin on 1 January and end on 31 December. The Council may consider setting the same terms of office for expert or non-state actors of the Council.

11. Sub-Committees of the Council in 2014

- a. Terms of Reference**
- b. Membership**

The Sub-Committees of the Council were each established in January 2013 for a term of one year. The Council must renew or revise the Terms of Reference for each Sub-Committee, which could include deciding whether the current structure remains appropriate, and consider the membership of the Sub-Committees in 2014.

12. Advisory Committee

At its third session, the Council requested the Secretariat to inform the Council of any developments regarding the Advisory Committee. A discussion paper on the Advisory Committee is provided for the Council's consideration.

13. Membership expansion

In its decision on membership expansion (C/3/DC/9), the Council requested the Secretariat to provide a detailed proposal for membership expansion at the fourth session of the Council. A discussion paper on membership expansion is included for the Council's consideration.

14. GGGI offices and presence

- a. Proposal from the Government of Mexico**

The Secretariat has developed a discussion paper to guide the future expansion of GGGI. The discussion paper is provided for the Council's consideration.

The Secretariat has received a proposal from the Government of Mexico to host an office in Mexico City. The proposal received from the Government of Mexico was circulated to the Council on 10 October 2013. The Council may wish to consider the proposal from the Government of Mexico in the context of the proposed approach to GGGI offices.

15. Sessions of the Council in 2014

In accordance with Rule 9 of the Rules of Procedure of the Council, the Council may wish to consider and adopt the proposed dates for the sessions of the Council in 2014:

- 5-6 June 2014
- 27-28 November 2014

16. Provisional agenda for the next session of the Council

Rule 12(a) of the Rules of Procedure of the Council states: "The Council shall approve, at the end of each session on the proposal of the Director-General, a provisional agenda for the next meeting."

The Council is invited to make recommendations for items to be included on the agenda for the fourth session of the Council.

17. Any other business

Council Members are invited to raise any other business for discussion at this time.

18. Closing of the meeting